

Annual Conference PROGRAMME

LOOK BEFORE YOU LEAP

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16
MARCH

2012

MILTON
KEYNES

Hilton
Hotel



College of
Occupational
Therapists

Specialist Section

Independent
Practice

0945

REGISTRATION

1015 to 1100

Pat Eyres
Independent Practitioner
R&D Officer

Introduction

A look at where OTs work in the independent sector with the aim of identifying where your skills could be best utilised and key resources for start-up.

1100 to 1130

Pat Eyres
Independent Practitioner
R&D Officer

Advantages and Disadvantages of Independent Practice

A look at the opportunities and pitfalls with the aim of making an informed choice as to whether independent practice is for you.

1130 to 1230

Janet Wilkinson
Consultant
Inspire Ltd

Managing Cash Flow and Finances

A look at this important part of your business with the aim of demystifying cash flow and making financial management seem less daunting.

1230 to 1330

LUNCH

1330 to 1445

Janet Wilkinson
Consultant
Inspire Ltd

Promoting your Business

A look at how to promote your business with the aim of providing some everyday marketing tips and useful resources for getting started.

1445

REFRESHMENTS (to be brought back into the room)

1445 to 1500

information from
Balens
Insurance Brokers

Insurance Matters

A look at professional indemnity insurance, a variety of other insurance needs (eg accident, sickness, incapacity cover, business insurance) and your pension needs.

1500 to 1600

Personal Experiences

Stories from OTs who have been in the same position as you and have made the LEAP into independent practice.

1600 to 1615

All

Round Up: Questions and Answers

1615

Evaluation

EVENING

TBC
1900
1930

Annual General Meeting
Drinks Reception
Gala Dinner